



City of Delta
COUNCIL REPORT
Regular Meeting

To: **Council** File No.: **P25-18**
From: **Office of the City Manager**
Date: **April 27, 2026**

Staff Appointment of Approving Officer

▪ **RECOMMENDATIONS:**

- A. THAT the previous Approving Officer appointment for City of Delta under Section 77 of the *Land Title Act* for Doreann Mayhew, General Manager, Facilities & Major Projects, be revoked.
- B. THAT Anne Berry, General Manager, Development, be appointed as Approving Officer for City of Delta, pursuant to Section 77 of the *Land Title Act*.

▪ **PURPOSE:**

The purpose of this report is to seek Council's approval to appoint an additional Approving Officer for the City of Delta.

▪ **BACKGROUND:**

Section 77 of the *Land Title Act* provides for the designation of an Approving Officer by resolution of Council. Deputy Approving Officers can also be appointed. Approving Officers have the authority to review and approve or deny subdivision applications under the *Land Title Act*.

In 2023, Tanya Mitchner, then Manager of Priority Projects, was appointed as Approving Officer, and Doreann Mayhew, then General Manager, Development, was appointed as Deputy Approving Officer. On December 8, 2025, Jimmy Ho, Manager of Development Planning, and Mike Ruskowski, Manager of Priority Projects, were appointed as additional Approving Officers.

▪ **DISCUSSION:**

With the recent staffing changes in the Development Department, Anne Berry, General Manager, Development, is proposed to be appointed as an additional Approving Officer. If this is approved by Council, there would be four designated Approving Officers for the City. This will ensure operational continuity and review of subdivision applications if other Approving Officers are unavailable. Approving Officers are appointed by Council in accordance with Section 77 of the *Land Title Act*, without a need for designation by bylaw.

Implications:

Financial Implications – There are no financial implications.

▪ **CONCLUSION:**

It is recommended that Anne Berry, General Manager, Development, be appointed as Approving Officer for the City of Delta.



Peter Weeber
City Manager

Department submission prepared by: Amy Hsieh, Planner
AH/jl