



City of Delta
COUNCIL REPORT
Regular Meeting

To: **Council** File No.: **P25-18**

From: **Development Department** Bylaw No: **8547**

Date: **January 6, 2026**

Final Consideration and Adoption of Bylaw No. 8547 (Servicing Officer Appointments)

The following report has been reviewed and endorsed by the City Manager's Office.

▪ **RECOMMENDATION:**

THAT "Delta Development and Subdivision Standards Bylaw No. 8288, 2024" Amendment Bylaw No. 8547, 2025 be finally considered and adopted.

▪ **BACKGROUND:**

At the December 8, 2025 Regular Meeting, Council gave first, second and third readings to Bylaw No. 8547 (Attachment A), which would amend "Delta Development and Subdivision Standards Bylaw No. 8288, 2024" by designating Servicing Officers for the City of Delta.

The proposed amendments would designate the Director, Development as Delta's Servicing Officer, and the General Manager, Development and Chief Building Official as delegates in the Director's absence. Under new Provincial housing legislation adopted in 2024, designated Servicing Officers are able to apply road dedication requirements, without financial compensation, at the time of building permit issuance. Road dedication requirements, if any, would be project specific and determined based on road classification in accordance with the Bylaw. This role is important for administering building permits in pre-zoned areas and for small scale multi-unit housing, and mirrors the authority of Approving Officers to require road dedication as part of the subdivision application process.

An excerpt of the meeting minutes from the December 8, 2025 Regular Meeting of Council is provided in Attachment B. It is recommended that Bylaw No. 8547 be finally considered and adopted.

Tanya Mitchner
Acting General Manager, Development

Department submission prepared by: Amy Hsieh, Planner
AH/rl

▪ **ATTACHMENTS:**

- A. Bylaw No. 8547
- B. Excerpt of Minutes from December 8, 2025 Regular Meeting of Council