



City of Delta
COUNCIL REPORT
Regular Meeting

To: **Council**

From: **Office of the City Clerk**

Date: **October 27, 2025**

2026 Council Meeting Schedule

The following report has been reviewed and endorsed by the City Manager's Office.

▪ **RECOMMENDATIONS:**

THAT the 2026 Council Meeting Schedule for Regular Meetings, as presented in Attachment A of this report, be adopted.

▪ **PURPOSE:**

The purpose of this report is to present for Council's consideration the recommended 2026 Council Meeting Schedule for Regular Meetings.

▪ **BACKGROUND:**

Council must set the dates for Regular Council meetings by adopting the annual schedule, as required under the *Community Charter* and *Council Procedure Bylaw No. 8330, 2023*. The schedule of meetings provides the community with advance notice of Council's Regular Meetings and Public Hearings.

Council Policy:

The time and location of Regular Council meetings are determined in accordance with the *Council Procedure Bylaw No. 8330, 2023*.

▪ **DISCUSSION:**

Council Meeting Schedule

The actual dates of regular meetings are set by Council resolution, through the adoption of a "Council Meeting Schedule". According to the Council Procedure Bylaw, Council holds its regular meetings on Mondays and meetings are generally held twice per month, alternating between City Hall and the North Delta Centre for the Arts. Public Hearings are scheduled by Council Resolution on an as needed basis.

The Council Meeting Schedule ensures that Council can conduct its business on a regular basis, while at the same time, providing Council and staff regular breaks throughout the year; therefore, regular Council meetings are not held on the week of a statutory holiday during the month of August or the two weeks designated as Spring Break for Delta schools.

One meeting has been scheduled for the month of September due to the nomination period for the election being September 1 to 11 and UBCM is scheduled for the week following nomination period. If an additional meeting is required, a Special Council meeting may be scheduled by the City Clerk. One meeting has been scheduled for the month of October after the General Voting Day, which is typically a time to thank any outgoing members of Council before the Inaugural meeting, which is the first Monday in November.

Council Committees will meet between January and March 31, 2026, at which time the Committees will be disbanded due to the 2026 election as per Council resolution.

Implications:

Financial Implications – There are no financial implications.

▪ **CONCLUSION:**

This report recommends the adoption of the 2026 Council Meeting Schedule and the appointment of Acting Mayor.



Michelle Jansson, CMC
City Clerk

Department submission prepared by: Michelle Jansson

▪ **ATTACHMENT:**

A. Draft 2026 Council Meeting Schedule