



November 25, 2025

City of Delta, Corporate Services
Via Email

RE: BCAAP Application 2026 Boundary Bay Airport and Letter of Assurance

The BC Ministry of Transport provides grants under the BC Air Access Program to small airports for infrastructure upgrades in a variety of categories to support small airports and their essential role in the air connectivity within BC. Boundary Bay Airport has been successful in securing grants from this fund in previous years to support ongoing upgrades to aging infrastructure. If the application is successful, the grant money goes to the airport owner and would transfer to the City of Delta under a grant agreement as it has in previous years.

Alpha Aviation is submitting an application for the 2026/2027 grant year in December 2025 to continue upgrades to the 80 year old concrete panels on Apron 1 and 2. The total project cost is estimated at approximately \$725,000, plus a 20% contingency. Up to 75% of the project cost could be covered by the BCAAP grants. Alpha Aviation will manage the project in accordance with the grant agreement and provides this Letter of Assurance that the City of Delta is not responsible for any costs on the project above the grant money received or for any costs if a default occurs.

We look forward to the support of council for our 2025 BCAAP application as we continue to support the ongoing investment and upgrade of the Airport.

Yours truly,

A handwritten signature in black ink, appearing to read "MS", is written over a faint circular stamp or watermark.

Melissa Sayers
President