

BOULEVARD AND DRIVEWAY ALTERATIONS POLICY

1.0 PURPOSE

1.1 The purpose of this policy is to establish consistent rules for Boulevard and Driveway alterations.

2.0 SCOPE

2.1 This policy applies to staff.

2.2 This policy applies to Boulevards and Driveways.

3.0 DEFINITIONS

“Boulevard” means the area between the curb lines, the lateral lines or the shoulder of a roadway and the adjacent property line; and in the case of a divided highway, that portion between the inside curb lines, lateral lines or shoulders of the roadways.

“Driveway” means a paved area that allows physical ingress and/or egress of motor vehicles from the roadway to adjacent property.

4.0 POLICY

Boulevards

- 4.1 In places where there is no curb or gutter, property owners may apply to the City for a Highway Use Permit to alter the Boulevard fronting their property. Alterations will be limited to a maximum width of 3 metres from the edge of the roadway towards the property line.
- 4.2 While the maximum alteration width is limited to 3 metres, the length of eligible Boulevard alterations will be determined by the specific frontage of the property and other considerations such as:
 - Setback requirements (e.g., 6 metres from a stop sign);
 - Drainage considerations (e.g., provision of some pervious area for infiltration); and
 - Location of city infrastructure (e.g., trees, underground utilities).
- 4.3 Alterations are at the property owner’s expense.
- 4.4 Alterations are non-exclusive. Boulevard parking is public parking.
- 4.5 Parking on the Boulevard must:
 - be parallel to the roadway, and
 - comply with all requirements of the *Highways Bylaw*.

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- 4.6 Property owners are not permitted to alter Boulevards wider than 3 metres from the edge of the roadway towards the property line.
- 4.7 Parking perpendicular to the roadway on the Boulevard is not permitted.
- 4.8 If a property owner has altered the Boulevard wider than 3 metres, the City may require the property owner to restore the alterations to 3 metres.
- 4.9 No Boulevard alterations are permitted in places where there is a curb and gutter.

Driveways

- 4.10 Property owners in RS or RD zones may expand their Driveways on their property to cover up to 50% of the front yard and/or up to 60% of the lot, in accordance with the *Zoning Bylaw*.
- 4.11 The maximum width for an urban residential Driveway is 6 metres from the highway to the property line (this requirement is documented in the City's *Engineering Design Criteria*).
- 4.12 The Driveway must be setback at least 1 metre from side property lines.
- 4.13 Property owners are not permitted to expand their Driveways to cover more than 50% of their front yard or 60% of their lot. In cases where coverages exceed zoning maximums, the City may require property owners to restore their Driveways/lots to the maximum permitted coverages.
- 4.14 For both Driveways and Boulevards, staff will develop diagrams to assist with the implementation of this policy.

5.0 EXCEPTIONS

- 5.1 The City Manager has the authority to approve exceptions to this policy.

6.0 DELEGATION

- 6.1 The City Manager is delegated authority to develop procedures to further implement this policy.

7.0 INTERPRETATION

- 7.1 The City Manager will provide the definitive interpretation of this policy.